

# **NEW MEMBERS**

# How To Sign Up

This is an instructional guide on how to sign up as a new member at the Kamloops Curling Club.

Signing up works best on a computer, iPad or Tablet. Phones are just too small.

<u>Step 1:</u> First step is to go to the Kamloops Curling Club website Website: https://kamloopscurlingclub.com and click on NEW MEMBERS: Register for an online account to complete your sign-up.



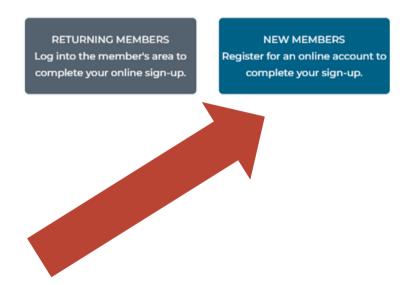
## Welcome to Curling!

The Kamloops Curling Club, founded in 1949, has a long history in Kamloops, and we are thrilled to be celebrating our **75th anniversary** in 2024!

We are so proud to offer a safe and fun curling experience for all—and yes, it's also competitive, social, and a really great way to exercise!

Whether you are a seasoned pro or a curious beginner, there's a place for you on our sheets of ice. We have a variety of leagues for all ages and abilities. Check them out **here** and find your place on the ice: Senior Selects, TRU League, Mixed, Ladies, Mens, High School, Juniors, and more!

**Feeling a bit more competitive?** We host different bonspiels every season so you can grab your team and play a friendly match. Check out the schedule **here**.



Step 2: You will now find yourself on a page asking for your information. Fill out all of the fields required (ie. Name, Email, Address, Postal Code, Age, Emergency Contact, Skill Level).

After filling out this information you will be able to click sign up at the bottom of the information and will be taken to a new page.



#### Password links.

First Name	Kevin	★ Ø Ø
Last Name	Кое	★ Ø Ð
Email	4xBrier@canada.ca	<b>★ ② ①</b>
Username	Kevin_Koe	*®0
Password		Show 🛊 🌮 🚯
Gender	Male •	
Age Range	45-54 🕶 🚳	
Address	209 Curling Lane	<b>®</b>
Address 2		•
City	Calagary	<b>® 0</b>
Zip Code / Postal Code	G3T 1H7	•
Country	Canada	•
State / Province	Alberta	•
Home Phone	1-888-Curl	•
Cell Phone		•
Work Phone		•
Work Extension		•
Emergency Contact Name	Jamie Koe	<b>*</b> •
Emergency Contact Relation	Brother	**
Emergency Contact Phone #1:	1-888-North	<b>*</b> •
Emergency Contact Phone #2:		•
Skill Level	Advanced/Competitive •	
# of Years Curled	40	



**Step 3**: On this new page it will now say that you have to confirm the email that you have signed up with and email that you have received.

#### Sign Up Complete!

Your sign up request requires email confirmation and approval. Please follow the confirmation steps sent to you in email. Once approved you will be sent an acceptance notice to the e-mail address you entered.

When you receive approval then you will be able to log in.

Once you are in your email you will see that you have received an email from the Kamloops Curling Club. Within there will be a greeting and a hyperlink to confirm your email. **Click it.** 

Kamloops Curling Club - Kamloops Curling Club - Account Creation Inbox x



Kamloops Curling Club <do-not-reply@kamloopscurlingclub.com>

to me ▼

Greetings Kevin Koe,

Thank you for creating a Kamloops Curling Club member account, requesting access to our Club's Member Centre. We have received your request and we will process it as soon as you confirm your email address by clicking on the following

hyperlink:

https://kamloopscurlingclub.com/index.php/cb-profile/confirm?confirmcode=regcc4ff367c7581a9d7bfa884ed8254ccc094a0e4d

Once your email address is confirmed our moderators will be notified to continue the activation process.

You will be notified by email of the progress of your registration process.

Email: smit.plato@gmail.com

Name: Kevin Koe Username: Kevin\_Koe Kind Regards,

Website Administration Team

NOTE: This email was automatically generated from Kamloops Curling Club (https://kamloopscurlingclub.com).





This will bring you back to the Kamloops Curling Club website with a message thanking you for signing up and that you now have to wait approval from a manager of the Kamloops Curling Club.

This may take a day or two, but once you have been approved you will receive an email that you have been approved and are able to sign up for leagues.

**Step 4:** Once you have been approved by a manager you will receive an email saying so. You now can go to the Kamloops Curling Club and sign up for leagues.

Kamloops Curling Club - Kamloops Curling Club - New User Details Indox x



Kamloops Curling Club <do-not-reply@kamloopscurlingclub.com>

to me 🔻

Welcome Kevin Koe,

Your Kamloops Curling Club member account and access to our Club's Member Centre has been approved by our administration team.

Your account with the following details:

Email: smit.plato@gmail.com

Name: Kevin Koe Username: Kevin\_Koe has been activated.

We welcome you to our online community and trust that together

we will grow.

Enjoy the experience!

Kind Regards,

Website Administration Team

NOTE: This email was automatically generated from Kamloops Curling Club (https://kamloopscurlingclub.com).



Once you are on the website, you will see the member login (login using the username-password you choose when signing up)

Member Login
Username
Username
Password
Remember Me
Log in
Forgot your username?
Forgot your password?

Now that you are logged in you now have access to the Members Home and the ability to join leagues.

In order to sign up for a league click on the **blue** hyperlink that is in the middle of the page. It will now take you to the final forms to join a league.

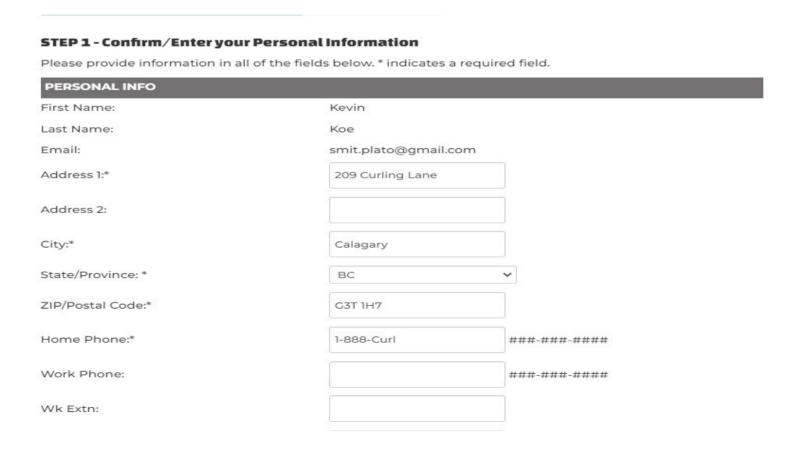




#### CLICK THIS LINK TO COMPLETE YOUR MEMBERSHIP AND LEAGUE REGISTRATION



**Step 5:** You will now have to reconfirm some of the information that you put in earlier in the sign-up process, but once you have completed that you will click on the continue sign up button on the bottom of the form.





O Email Member

You will now find yourself on a screen asking what kind of membership applies to you; most will be a regular member.

Once you have selected your membership type continue onto the next screen via the blue button at the bottom.

## STEP 2 - Select a Membership Type Available membership types are displayed below. Please select the membership type that you wish to sign up for. Regular Member - \$50.00 Base Membership Fee O Learn to Curl Membership Use this membership type if you are joining the Learn to Curl Program. O Junior Member A junior member 23 years old and younger who plays in adult leagues O Saturday Junior League Member Only plays Saturdays in the Junior League. ○ 18 and Under U 18 playing in the U18 league on Wednesdays and Thursdays. O TRU League Only For curlers that only play in the TRU league on Monday's at 8:00pm. O Family League Membership Introductory Special \$0 Membership. Only pay affiliation dues and contingency dues. Only for new curlers that only play in the Family League. 0 18 and under Family League Membership Introductory Special \$0 Membership and no affiliation dues and contingency dues. Only for new 18 and under curlers that only play in the Family League. O Spare Only Member - \$50.00 · Spares must abide by each league's sparing rules. · Can curl as long as the team has 4 fully paid members. O Non Player Volunteer For our non player Coaches, Officials and other volunteers. Insures you are on the email list.

Please continue through all of the sign-up steps until you have completed the entire registration process.

Otherwise, your membership information will not be submitted.



On this next page you will find all available leagues at the Kamloops Curling Club.

Now you simply find the league you are playing in/wish to play in and click on it.

#### STEP 3 - Select The League(s) You Wish to Join

For each league that you wish to join, click on the League Name. A new window will open for you to fill out yo team or individual entry. You will be returned to this page to enter multiple leagues.

	# of Leagues Selected
Not playing this year	
sunday Night -Nisei League - \$230.00	
Sunday Afternoon - Family League - \$40.00	
saturday Juniors - \$50.00	
riday Night - Mixed - \$210.00	
hursday Night - Mens - \$260.00	
hursday Afternoon - U18 (High Schools) - \$50.00	
Wednesday Mornings - Open Seniors - Includes Friday Mornings - \$260.00	
uesday Night - Men's Open - \$260.00	
uesday Afternoon - Mixed - \$260.00	
Monday - TRU League - \$100.00	
Monday - Adult Learn to Curl - \$40.00	
donday Night - Open Doubles - \$235.00	
Monday Night - Open Mixed - \$235.00	
Aonday Afternoon - Stick League - \$200.00	



You will now find yourself on the league sign up page. It will show you two options, team or individual sign up. With the team sign up you will fill in all of the players you are playing with in the positions they are playing (if you do not know everyone or what positions they play simply fill in what you know) as this will be what the managers look at to create the teams and schedules with the system. "Please note that with the team sign up everyone still has to sign up"

If you are signing up individually then simply put in your name, what position you wish to play, and if there is someone you wish play with.

You can also select whether or not you want to play a full season or half season for this league here as well.

Once this is done you have to click the confirmation button below the sign up and it will take you back to the previous screen showing you all the leagues. You can sign up for as many leagues as you want and can always comeback into this selection via the same path as previously mentioned in the how to.



### **Monday Night - Open Mixed**

- · Open league (all men, all women, mixed, any combination) for all levels starts play at 6:00pm.
- · Curlers sign up as teams or we will try to place you on a team.
- · Starts September 26

#### **Team Entry:**

NOTE: Please use the form below to tell us what team you plan to be on, and what position you will likely play. This will be used to build teams.

If you want the club help you fill a spot on your team, type HELP in the position(s). If you want to find a player yourself, just enter TBD in the position(s).

Skip:	
Vice:	
Second:	
Lead:	
(Optional) Fifth:	
(Optional)Sixth:	
	OR

#### **Individual Entry:**





Once you are done signing up for whatever leagues you wish you will have to confirm your league selections. The next page will ask if you have/wish to have a locker for the season, you can select yes or no here, however please note that the site does not take into account the availability of lockers, so it may be best to check in person if one is available first as this can be changed at a later date. After continuing on from the locker selection screen you are now in the final step.

To change your preferences within a league, click the Delete button and re-enter your information.

Please continue through all of the sign-up steps until you have completed the entire registration process.

Otherwise, your membership information and league registrations will not be submitted.

Back

Clear All (1) League Selections

Continue With Your Sign-Up

**Step 6:** Now the final step of signing up is to fill out some consent forms. These forms deal with the consent of risk/liability/events of the club, once you have read over the page you will have to type in your name to show that you agree to the terms and press the blue continue button.



#### STEP 4 - Release of Liability, Waiver of Claims and Indemnity Agreement

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT to be executed by participants over the Age of Majority

Please read carefully. By signing this document, you will waive certain legal rights – including the right to sue

The next form you will see is a Covid wavier form, once again after reading through and signing off on this form click the blue continue button.

Now we are on the final page of registration where it will show you what leagues you have signed up for and how much it will cost in fees, once you have looked this over **click the confirm entry** at the bottom to finish your registration.

# You now have successfully registered for curling at the Kamloops Curling Club.

On the page you now find yourself on, it will give you the option to pay your fees online. This is the preferred method. If you wish to pay in person, no worries, just stop into the office and someone will be able to help you out.



#### STEP 7 - Payment Options

Thank you! Your information has been received. You will receive an email confirming your details (please check your Junk/Clutter folder as well). Please note that you are not a Member until payment is made.

Click the printer to print your registration



PAYMENT OPTIONS		
Payment Type	Directions	
Pay at the Club	Pay directly at the club by Visa/Mastercard/Cash or Cheque.	
Pay Online by Credit Card	\$246.75	
	Pay \$246.75 Owing - Online by Credit Card	

Return to Member's Home

Thank you for registering for curling. We hope that this "how to" has helped you navigate through the website and had a good experience, and a good curling year!

